



MS Health & Wellness Teacher (6th-8th) and Athletic Director (5th-8th)

Reports To:	Raquel Vizcaíno, Head of Middle School
Job Status:	100% FTE plus stipend
FLSA Classification:	Exempt
Compensation:	\$65,000 - \$140,000 based on years of experience and degrees earned
Start Date:	August 6, 2025

OVERVIEW

The San Francisco School is an independent school, Preschool through 8th grade, with a commitment to its mission and values. Suitably characterized by one parent as an “urban school with a village atmosphere,” the School embraces San Francisco’s ethnic, cultural, and economic diversity. Our progressive approach to education encourages children to develop self-reliance, solid academic skills, creativity, and a commitment to social justice. A San Francisco School teacher is student-centered, where all students feel seen and valued. The successful teacher collaborates with team members to assure coherence, relevance, and a vibrancy of program; partners regularly with colleagues and parenting adults; and continues to develop professional knowledge and skills, particularly as related to academic and cultural competencies.

JOB RESPONSIBILITIES

MS Health and Wellness Teacher

- Affirm program objectives and philosophy
- Plan and manage a dynamic and differentiated classroom program and environment that include team building challenges, individualized activities, cooperative sports and games, and traditional athletics
- Teach physical education in coed instructional groups ranging from 16 to 20 students
- Collaborate on the health curriculum and teach health classes as determined
- Coordinate with the other health and wellness teachers to ensure program continuity
- Assess individual development with written assessments provided to students and families at determined intervals
- Communicate with colleagues and administrators as needed
- Communicate regularly with parenting adults through meetings, conferences, and reports
- Supervise on recess and lunch duties as assigned
- Attend staff meetings and any other meetings as determined by the division head
- May have advisory duties and teach elective classes as determined by the MS division head
- Participate on overnight trips
- Perform all other duties as assigned

MS Athletic Director

- Hire and mentor coaches for all after school athletics (cross country, volleyball, basketball, and futsal) and arrange for substitutes when necessary
- Be present for all home games and partner with administration as needed

- Maintain the athletics calendar and collaborate with peer school Athletic Directors and leagues to schedule athletic seasons
- Fulfill all responsibilities to host and staff athletics competitions at SFS or co-host with other schools at designated locations
- Maintain a level of sportsmanship reflective of The San Francisco School's mission, especially to embrace diversity and practice mutual respect
- Encourage participation numbers, fostering school spirit and mascot brand awareness
- Determine team rosters in collaboration with coaches if applicable
- Manage the Community Center, equipment, and uniforms
- Communicate effectively with coaches, parenting adults, and students
- Communicate with officials/refs
- Collaborate with the Music Department to coordinate events in the Community Center
- Manage the logistics of transportation to/from athletic events
- Update the Athletics handbook as needed
- Collaborate with the CFOO to set the Athletics budget and manage the budget throughout the year
- Attend any league-affiliated meetings and fulfill league responsibilities
- Ensure needed staffing for all games
- Fulfill leadership roles within League as appropriate
- Represent Middle School athletic program with prospective families as appropriate
- Perform all other duties as assigned

QUALIFICATIONS

- Minimum Bachelor's degree in kinesiology, physical education, or a relevant field
- Minimum of three years of relevant teaching experience, preferably in an independent school
- Excellent verbal and written communication skills
- Demonstrated leadership and facilitative skills
- Administrative experience, including hiring and managing supervisees, overseeing a budget, and working with an administrative team
- Experience and training regarding athletic injuries
- Experience working with youth sports leagues preferred
- Coaching experience in any or all of the sports offered (cross country, volleyball, basketball, futsal) preferred
- Knowledge of the high school athletic landscape in the San Francisco Bay Area preferred
- All prospective employees must be able to clear a background check and TB screening

WORK ENVIRONMENT

Physical Demands

- May work at a desk and computer for extended periods of time
- Able to occasionally lift up to 40 lbs
- Able to stand and walk for extended periods of time
- Able to run and demonstrate lessons in a physical education class setting

Environmental Conditions

- Work primarily in the Community Center (gym) and outdoors on the greentop or occasionally at Palega Park or other outdoor recreational facilities
- Work in a shared office with other health and wellness teachers, with team meetings occurring in shared spaces

Mental/Emotional Demands

- Work in a fast-paced environment dealing with a wide variety of challenges, deadlines, and a varied and diverse array of contacts

TO APPLY

Interested candidates may apply by sending a single document (pdf) with a letter of interest, resume, and a list of three references to jobs@sfschool.org.

The San Francisco School is an equal opportunity employer. We continually strive to build an inclusive culture in our diverse community. The School encourages applications for employment from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity, or expression, age, national origin, marital status, citizenship, disability, and veteran status.