



## Educational Technologist

**Reports To:** Head of Middle School

**FLSA Classification:** Full-Time Exempt

**Compensation:** \$64,000-\$140,000 based on experience and degree

**Start Date:** Immediate Opening

### OVERVIEW

The San Francisco School seeks an innovative educational technologist who is interested in working with teachers to thoughtfully integrate technology into learning and with students to foster digital literacy and other technological skills. The educational technologist is an educator at heart who will stay up-to-date with best practices for technology use in and out of the classroom. The Educational Technologist will immerse themselves into the life of the school and be a leader in educational technology and digital citizenship curriculum. This role is a highly collaborative one that requires attention to building relationships.

### RESPONSIBILITIES

The Educational Technologist will:

- Empower students and teachers to explore and responsibly develop their intellectual and creative ideas using various technological tools
- Meet with and support all classroom teachers with technology integration across various units of study
- Support interdisciplinary experiences across lower and middle school divisions by collaborating with teachers
- Develop and lead professional development in the best practices of educational technology
- Teach relevant class(es) in technology, digital media and literacy, visual and audio recording, and other creative realms
- Be an advisor for a cohort of middle school students
- Partner with the Technology Services Manager to manage the school-wide Learning Management System
- Approve applications for classroom use
- Oversee the technology and digital citizenship curricula for students, staff, and families, and the institutional technology philosophy
- Develop the policy, approach, and implementation of AI best practices for education
- Develop club / elective experiences for students
- Curate technology resources for classroom use by teachers
- Foster a climate that honors students with a variety of learning styles and needs
- Supervise the Learning Commons when students can use the space
- Supervise duties as assigned by the division heads
- Provide backup support with help desk requests in collaboration with the Technology Services Manager

## **QUALIFICATIONS & EXPERIENCE**

- Bachelor's degree from an accredited college or university required
- Graduate degree preferred
- Classroom teaching experience
- Technology enthusiast and innovator with a wide range of technology-based skills
- Fluency with MacOS, ChromeOS, Google Workspace, Google Apps for Education, Apple TV, web applications, and presentation software
- Database and grading applications competence

### Leadership and Personal Qualities:

- Curious, student-centered, and inspiring educator in a PS-8th Gr environment
- Excited about bridging technology with pedagogy
- Collaborative and collegial colleague
- Culturally competent, engaged community member
- Excellent communicator and creative collaborator
- Organized and detail-oriented educator
- Cultivator of community networks within and beyond SFS

## **TO APPLY**

Interested candidates should submit a single PDF containing a letter of interest, résumé, and references to: [jobs@sfschool.org](mailto:jobs@sfschool.org). In accordance with SB848, we are now required to collect the reference information for all educational institutions you have worked at, regardless of whether they are on your resume. If you have worked at fewer than four educational institutions, please provide other professional references. Fingerprinting, background clearance, and TB testing required.

The San Francisco School is an equal opportunity employer and encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, or veteran status.