



Preschool Teaching Assistant

Reports To: Director of Preschool

Job Status: 100% FTE (Monday–Friday, 8-hour shift)

FLSA Classification: Non-Exempt

Compensation: \$27–\$48/hr, commensurate with education and experience

Start Date: June 15, 2026

OVERVIEW

The San Francisco School is an independent Preschool–8th grade school dedicated to a multicultural and inclusive community. Our progressive approach to education encourages children to develop self-reliance, solid academic skills, creativity, and a commitment to social justice. As a Preschool Teaching Assistant, you will help cultivate and celebrate the intellectual, imaginative, and humanitarian promise of each student in a collaborative, supportive environment.

RESPONSIBILITIES

The Preschool Teaching Assistant will:

- Ensure students are joyfully and safely engaged in classroom activities and outdoor play.
- Collaborate with the head teacher to support daily classroom operations.
- Work with individual students and small groups to provide age-appropriate academic and social-emotional support.
- Organize and set up materials and equipment for activities including nap, games, art, crafts, science, and outdoor play.
- Manage students and systems during nap time, play class, lunch, and singing time.
- Communicate observations and insights to the head teacher, including monitoring student skill development.
- Guide student behavior with patience and support.
- Maintain a positive and encouraging attitude with students and colleagues.

QUALIFICATIONS & EXPERIENCE

- An inspiring, student-centered educator with a minimum of 12 ECE credits (an associate's degree with three years of successful work as a Teaching Assistant preferred).
- Experienced and knowledgeable about the developmental stages and needs of children ages 3–6.
- An excellent communicator with strong cultural competence.
- A flexible teammate who collaborates well with others.
- Able to react quickly to children's needs, lift and assist students (up to 40 lbs), and move classroom equipment (up to 20 lbs).

- Montessori training and Spanish language skills are a plus, but not required.

WORK ENVIRONMENT

- May work at a desk or computer for short periods.
- Able to lift up to 40 lbs and move classroom equipment up to 20 lbs.

TO APPLY

Interested candidates should submit a single PDF containing a letter of interest, résumé, and references to: jobs@sfschool.org. In accordance with SB848, we are now required to collect the reference information for all educational institutions you have worked at, regardless of whether they are on your resume. If you have worked at fewer than three educational institutions, please provide other professional references.

The San Francisco School is an equal opportunity employer and encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, or veteran status.