

JOIN OUR TEAM

Come cultivate and celebrate the intellectual, imaginative, and humanitarian promise of each student

School Nurse

Reports to: Chief of Staff

Job Status: Full-time

Start Date: July 1, 2026

FLSA Classification: TBD, depending on experience

Compensation: \$30-\$50 per hour, commensurate with education and qualifications

OVERVIEW OF THE ROLE

The School Nurse serves as the primary on-campus health professional and leads all aspects of the school's health program. This role combines direct student care with program leadership, including oversight of health policies, medication management and documentation, health plan management and documentation, healthcare protocols, and staff training.

The School Nurse works closely with the administrators, teachers, counselors, and families to support a whole-child approach to student well-being and to ensure thoughtful, consistent, and compliant health practices across the school.

KEY RESPONSIBILITIES

Clinical Leadership & Decision Making

- Assess student health needs and determine appropriate care, including when students may return to class, require exclusion, or need further medical evaluation
- Develop and manage student individualized health care plans and emergency action plans every year
- Exercise clinical judgement in responding to illness, injury, and ongoing health concerns
- Serve as the primary health resource for the school community
- Independently manage all aspects of the school health office, including clinical care, electronic health records, systems, and daily operations

Health Office Operations

- Maintain medications, supplies, and equipment
- Ensure safe storage and compliance
- Prepare for field trips and overnight programs

The San Francisco School is a coed independent preschool through eighth grade school with a commitment to a multicultural and inclusive community. Suitably characterized by a parent as "an urban school with a village atmosphere," the School embraces San Francisco's ethnic, cultural, and economic diversity. Our progressive approach to education encourages children to develop self-reliance, solid academic skills, creativity and a commitment to social justice. Students graduate academically prepared, inquisitive, courageous, and eager for the challenges ahead.

Triage and Illness Prevention and Treatment

- Provide first aid and clinical care to students (and staff as necessary)
- Maintain electronic health records and communicate with families
- Administer prescription and over-the-counter medications in accordance with individual permissions and school policy
- Monitor communicable illness, provide information to administration and families, and coordinate with public health agencies as needed
- Lead staff training on first aid, emergency response, and administration of rescue medications
- Maintain medications, supplies, and equipment
- Ensure safe storage and compliance
- Prepare for field trips and overnight programs

QUALIFICATIONS

Preferred

- Registered Nurse (RN) license in California strongly preferred; other licensed healthcare providers with significant pediatric or school-based experience may be considered
- 3+ years clinical experience (pediatric or school setting preferred)
- Familiarity with California immunization requirements

Required

- 2+ years of experience, preferably working with children
- Ability to work independently and exercise sound clinical judgment
- Strong organizational skills and attention to detail in documentation and systems
- Excellent communication skills and a warm, professional presence with students, families, and colleagues
- Ability to manage multiple priorities in a dynamic school environment

HOW TO APPLY

Please submit to jobs@sfschool.org:

- Resume and cover letter
- License number and type
- At least three professional references

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THE SAN FRANCISCO SCHOOL

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ABOUT THE SAN FRANCISCO SCHOOL

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The San Francisco School is an equal opportunity employer. We continually strive to build an inclusive culture in our diverse community. The San Francisco School encourages applications for employment from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, and veteran status



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